

**INTRODUCTION:** BY USING OR OTHERWISE ACCESSING THIS WEBSITE OR UNIVERSITY PARKING FACILITIES, YOU ARE AGREEING TO ABIDE BY THE TERMS AND CONDITIONS OF THIS ILLINOIS STATE UNIVERSITY OFFICE OF PARKING AND TRANSPORTATION “DEPARTMENTAL PRIVACY NOTICE”. IF YOU DO NOT AGREE TO THESE TERMS AND CONDITIONS, DO NOT UTILIZE OUR WEBSITE OR PARKING FACILITIES.

This Departmental Privacy Notice sets forth how your information is collected, used, transferred, and stored through the parking management system that is operated by the Office of Parking and Transportation at Illinois State University (“Parking Permit System”) and the terms and conditions governing use of the Parking Permit System. The Parking Permit System is operated by Illinois State University (“University”, “we”, “our”, “us”). The purpose of this Parking Permit System is to provide a comprehensive parking management system that can utilize virtual permits through license plate recognition. The system is more efficient and supports campus sustainability efforts. This Privacy Notice is also subject to the Illinois State University Privacy Statement at <https://illinoisstate.edu/privacy-statement/>.

Parking management system privacy statements are available here:

<https://www.t2systems.com/privacy-policy/>

<https://www.genetec.com/legal/pps-gsc>

## **I. WHAT IS LPR**

LPR is a vehicle mounted camera and software system used in Parking Department vehicles to scan vehicle license plates for proper credentials or payment in university parking facilities. The system is activated and used by parking enforcement staff while actively patrolling parking facilities.

Although LPR cameras are focused to capture images of license plates on vehicles parked in university parking facilities, images/objects within camera’s field of view may also be captured incidentally to the capture of license plate images.

## **II. WHAT INFORMATION MAY THE PARKING PERMIT SYSTEM COLLECT FROM YOU?**

### **Personal Information**

We may collect the following personal information from you:

For License Plate Recognition: License Plate, License Plate State, and assigned permit number.

For permit issuance: Name, UID, Employment Classification (faculty, staff, student). Make, model, color and year of vehicle, license plate number and state of plate. Phone, email, and address.

You are not required to provide the personal information requested; however, you may not be able to use some [or all] of the features offered by the Parking Permit System unless you provide personal information. By providing us with personal information, you are consenting to our use of it in accordance with this Departmental Privacy Notice and the Illinois State University Privacy Statement, located at <https://illinoisstate.edu/privacy-statement/> or by contacting the University Security Office at [informationsecurityoffice@illinoisstate.edu](mailto:informationsecurityoffice@illinoisstate.edu) (309-438-8985).

### **III. HOW IS YOUR PERSONAL INFORMATION USED?**

- Personal information is collected to provide a service or function that is directly relevant. Specifically, we may use the personal information collected for Parking facilities management, including, but not limited to: To identify a vehicle in a Parking facility
- To verify that a vehicle in a Parking facility has a valid University parking permit
- To verify proper payment of permit for occupied space
- To ensure overall compliance with the terms of use and regulations for Parking facilities

### **IV. IS YOUR PERSONAL INFORMATION SHARED WITH ANY THIRD PARTIES OUTSIDE THE UNIVERSITY?**

We may share your personal information outside the University as required by law, order of governmental authority, or court order to be disclosed; when we believe in good faith that disclosure is necessary to protect our rights, protect your safety or the safety of others, investigate fraud, or respond to a valid government request; or as necessary to deliver and maintain Parking facilities services. We may also share your personal information as permitted under Illinois State University policy <https://illinoisstate.edu/privacy-statement/> <https://www.t2systems.com/privacy-policy/>

### **V. HOW IS YOUR PERSONAL INFORMATION PROTECTED?**

We follow generally accepted industry standards to protect the personal information submitted to us. No method of transmission, or method of electronic storage, is 100% secure. Therefore, we cannot guarantee its absolute security.

This information should not be construed in any way as giving business, legal, or other advice, or warranting as fail proof, the security of information provided via the Parking Permit System. <https://illinoisstate.edu/privacy-statement/>

### **VI. OPT OUT INFORMATION**

You may change your information preferences by accessing your account at <http://parking.illinoisstate.edu>. To opt-out of information collection you must stop utilizing the Parking Permit System and Illinois State University parking facilities.

### **VII. HOW LONG IS YOUR PERSONAL INFORMATION STORED?**

We will retain user personal information for as long as you a) have an active University Parking Department permit, b) have an outstanding citation or c) have an open appeal. All collected license plate recognition data not associated with a citation or open appeal will be purged after 90 days. If you would like us to delete your personal information that you have provided via the Parking Permit System, please

contact us at [parking@illinoisstate.edu](mailto:parking@illinoisstate.edu) or (309) 438-8391 and we will respond in a reasonable time with the options that are available. Please note that some or all of the user personal information may be required to be maintained in order for the Parking Permit System to function properly, and we may be required to retain certain information by law.

#### **VIII. CHANGES TO THIS PRIVACY STATEMENT**

We may amend this Privacy Notice from time to time. If we change this Privacy Notice we will post the changes to <http://parking.illinoisstate.edu>. Your continued use of our Parking Permit System after any such changes will constitute your acceptance of the updated Privacy Notice. If you do not wish to accept the revised Privacy Notice, you must not use or access (or continue to use or access) our Parking Permit System. Please do regularly check the Privacy Link on <http://parking.illinoisstate.edu> to determine if the Privacy Notice has been updated, and to review those changes before deciding whether or not to access (or continue to access) our Parking Permit System.

#### **IX. USER ACCESS TO INFORMATION AND CONTACT INFORMATION**

To review and update your personal information to ensure it is accurate, visit <http://parking.illinoisstate.edu> and/or contact us at [parking@illinoisstate.edu](mailto:parking@illinoisstate.edu) or (309) 438-8391.

#### **X. DISCLAIMER OF WARRANTIES.**

YOU EXPRESSLY AGREE THAT USE OF THE PARKING PERMIT SYSTEM AND ANY CONTENT (SUCH AS TEXT, DATA, INFORMATION, AUDIO, VIDEOS, GRAPHICS, OR PHOTOGRAPHS) MADE AVAILABLE THROUGH THIS PARKING PERMIT SYSTEM (COLLECTIVELY, "MATERIALS"), IS AT YOUR SOLE RISK. THE PARKING PERMIT SYSTEM AND MATERIALS, ARE PROVIDED ON AN "AS IS," "AS AVAILABLE," AND "WITH ALL FAULTS" BASIS. UNIVERSITY DISCLAIMS ALL EXPRESS AND IMPLIED CONDITIONS, REPRESENTATIONS, AND WARRANTIES OF ANY KIND, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY, SATISFACTORY QUALITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT. UNIVERSITY MAKES NO WARRANTY THAT THE SERVICE WILL MEET YOUR REQUIREMENTS OR THAT THE PARKING PERMIT SYSTEM OR THE MATERIALS, WILL BE UNINTERRUPTED, TIMELY, SECURE, OR ERROR FREE; NOR DOES UNIVERSITY MAKE ANY WARRANTY FOR ANY PURPOSE OF THE PARKING PERMIT SYSTEM OR MATERIALS OR RESULTS THAT MAY BE OBTAINED THROUGH USE OF THE PARKING PERMIT SYSTEM OR AS TO THE ACCURACY, SAFETY, RELIABILITY OR USEFULNESS OF ANY INFORMATION OBTAINED THROUGH THE PARKING PERMIT SYSTEM. UNIVERSITY DISCLAIMS ANY WARRANTY THAT THE PARKING PERMIT SYSTEM OR THE MATERIALS, ARE FREE OF VIRUSES, WORMS, TROJAN HORSES, OR OTHER CODE THAT MANIFESTS CONTAMINATING OR DESTRUCTIVE PROPERTIES.